



MINUTES

Birmingham Airport Authority Board of Directors Meeting September 28, 2021 (12:00 p.m.)

The Birmingham Airport Authority Board of Directors met in regular session in the Event Room, located within the Birmingham Shuttlesworth International Airport.

Members Present: Director David Germany
Director Knight
Director Christopher Johnson
Director Bill Smith
Director Darlene Wilson

Members Absent: Director Ashby Pate

Present Via Zoom: Earl Hillard, by proxy in the ex officio capacity of Mayor Woodfin

Others Present: Attorney Stephen Stallcup, Maynard Cooper & Gale Law Firm

Director Knight called the meeting to order at 12:11 p.m.

Approval of Minutes

Director Knight requested approval of the August 17, 2021, Board of Directors meeting minutes. A motion to approve was made by Director Wilson, seconded by Director Johnson, and approved by a unanimous vote.

Election of Officers

Chair - Director Johnson made a motion to appoint Director Wilson, Chair of the Board. The motion was seconded by Director Smith and approved by a unanimous vote.

Following the vote, Chair Wilson presided over the remainder of the meeting.

Vice - Chair - Director Knight made a motion to appoint Director Germany, Vice - Chair of the Board. The motion was seconded by Director Smith and approved by a unanimous vote.

Secretary - Director Smith made a motion to appoint Director Pate, Secretary. The motion was seconded by Director Johnson and approved by a unanimous vote.



Treasurer - Director Knight made a motion to appoint Director Johnson, Treasurer. The motion was seconded by Director Smith and approved by a unanimous vote.

Assistant Secretary and Assistant Treasurer - Director Knight made a motion to appoint Cathryn Smith, Assistant Secretary and Korey Campbell, Assistant Treasurer. The motion was seconded by Director Johnson and approved by a unanimous vote.

Appointment of Board Committees

The following Committee appointments were made:

Business Development & PR Committee – Director Bill Smith (Chair)
Members – Vice – Chair David Germany and Director Ashby Pate

Human Resources Committee - Vice – Chair David Germany (Chair)
Members - Director Christopher Johnson and Director Ashby Pate

Audit & Finance Committee – Director Christopher Johnson (Chair)
Members – Chair Darlene Wilson and Director Bobbie Knight

Economic Development & Capital Projects Committee – Director Bobbie Knight (Chair)
Members - Chair Darlene Wilson and Director Bill Smith

A motion was made by Director Smith to approve all Committee appointments. The motion was seconded by Vice – Chair Germany and approved by a unanimous vote.

Ratification of Agenda Items

Attorney Stephen Stallcup requested that the Board ratify agenda items BA-21-08-8, BA-21-08-9, and BA-21-08-10 that were approved at August’s Board of Directors meeting.

A motion was made by Director Smith, seconded by Vice – Chair Germany and approved by a unanimous vote.

Jacobs Engineering Master Services Agreement

Ingrid Hairston, Vice President of Properties and Business Development, requested approval of Amendment 3 to the Jacobs Engineering Group Inc. Master Services Agreement and issuing an RFP to select two FBOs for BHM.



After discussion, a motion was made by Director Smith to approve the item noting that the draft RFP be delivered to the Business Development & PR Committee for approval before being submitted to the full Board. The motion was seconded by Vice – Chair Germany and approved by a unanimous vote.

BBVA Compass

Ms. Hairston, requested that the Board approve assigning the Compass Bank dba BBVA Compass, LLC ATM License Agreement to PNC Financial Services Group, Inc.

A motion was made by Director Knight, seconded by Director Johnson and approved by a unanimous vote.

Air Quarters

The Board was asked to approve by Ms. Hairston the Assignment of Joint Venture Interest in Air Quarters Hangar, LLC which assigns the Warren Manufacturing, Inc. interests in the Air Quarters Hangar lease to Rockit II, LLC.

A motion was made by Vice – Chair Germany seconded by Director Knight and approved by a unanimous vote.

Hangar Lease Standards

Ms. Hairston, brought before the Board for approval the Authority’s 2021 Corporate Hangar Leasing Standards. The Board engaged in discussion, and after deliberation the item was removed from the agenda, with the provision that the item would be brought back before the Board after receiving additional information.

Passenger Board Bridges

The Board received a presentation from, Kemp Management Solutions, pertaining to approving a contract with them for project management services for the Refurbishment of Existing Passenger Boarding Bridges. The project would include refurbishing all 19 passenger boarding bridges within the terminal building.

A motion was made by Vice- Chair Germany, seconded by Director Knight and approved by a unanimous vote.



Update on Receiving Building

The Board received a presentation from Marcelo Lima, Vice – President of Planning & Development, regarding the proposed receiving building. Mr. Lima informed the Board that the former AVIS rental car facility has been identified as a more cost-effective alternative to support receiving. The relocation to the AVIS facility would also be temporary until the completion of the new Maintenance Facility planned for 2024.

CEO Report

Mr. Mathieu highlighted the following items:

- Return of valet service at BAA
- Inaugural TAG Group
- World Games Upcoming First Board Meeting
- Meeting with Daimler
- Update on Terminal Upgrades
- Purchasing Department Update on current RFPs
- Out of the Office at upcoming Aviation Council Conference

Remarks from Director Knight

Director Knight provided comments, thanking Vice - Chair Germany for his service and leadership during his time as Chair.

Public Comments

There were no public comments.

Executive Session

During a public meeting of the Board, where a quorum was present, Chair Wilson expressed the need for the Board to go into an attorney-client privileged Executive Session. Attorney Stephen Stallcup offered an oral declaration that the Executive Session exception to Alabama’s Open Meetings Act was applicable to the planned discussion, a roll call vote proceeded as follows:

Chair Wilson	Yes
Vice – Chair David Germany	Yes
Director Christopher Johnson	Yes
Director Knight	Yes



Director Smith

Yes

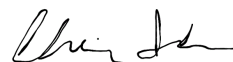
By a majority consent of Board members present, Executive Session was held. The open meeting did not reconvene after Executive session ended.

Adjournment

With no further business, the open meeting was adjourned at 1:43 p.m.

Date/ Time Next Meeting

The next Board meeting will be held on October 19, 2021, at 2:00 p.m.



Christopher Johnson, Secretary