



REQUEST FOR PROPOSALS
ADDENDUM NUMBER: **ONE (1)**
DATE: **September 10, 2021**

PROJECT: LMS - Lease Management System
Birmingham-Shuttlesworth International Airport
Birmingham, Alabama

FROM: Birmingham Airport Authority (BAA)
5900 Messer Airport Highway
Birmingham, Alabama 35212

TO: All RFP Participants

GENERAL:

This Addendum will form a part of the Lease Management System contract and modifies the original Request for Proposals (RFP) document dated August 30, 2021. The following changes take precedence over items in the RFP. Portions of the RFP not changed by this Addendum remain in effect. Recipients of this Addendum are advised to provide this Addendum to anyone to whom they further distribute without the BAA's knowledge.

Participants in this RFP are required to acknowledge receipt of this Addendum using Proposal Form 1. Failure to do so may subject the Proposer to disqualification.

ADDITIONAL INFORMATION / CLARIFICATIONS / ATTACHMENTS DESCRIBED BELOW:

1. Pre-Proposal Meeting Attendees
 - Ben Boschen - Yardi Systems
 - Bimal Shah, NuOrigin Systems, Inc.
 - Brian White, eProperty Innovations
 - Gabe Harris, LeaseQuery
 - Kara Schwab, Anton Systems, Inc.
 - Tina Jokerst, MRI Software
 - Spencer Stewart, Civix/GCR
 - Ingrid Hairston, Birmingham Airport Authority
 - Ron Cook - Birmingham Airport Authority
 - Ed Seoane Birmingham Airport Authority
 - Korey Campbell, Birmingham Airport Authority

2. The Proposal submittal list below corrects the list on page 14 of the RFP.
 - A. Cover Letter
 - B. Lease Management System Solution
 - C. Acknowledgement of Addenda, Form 1
 - D. Proposal Submission Form, Form 2
 - E. Pricing Sheet, Form 3
 - F. **Project References, Form 4**
 - G. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion, Form 5
 - H. Exceptions to the RFP, Form 6
 - I. PCI Compliance, Form 7
3. Please respond to additional questions in the Addendum 1 Questions sheet attached. Attach your response to Section B - Lease Management System Solution of your proposal. Label your responses 'Addendum 1 Questions.'
4. The following attachments are included:
 - Pre- Proposal Meeting Presentation
 - Addendum 1 Questions

END OF ADDENDUM NUMBER ONE (1)