REQUEST FOR QUALIFICATIONS
ADDENDUM NUMBER: TWO (2)
DATE: March 2, 2021

PROJECT: On-Call As-Needed Professional Services
Birmingham-Shuttlesworth International Airport
Birmingham, Alabama

FROM: Birmingham Airport Authority (BAA)
5900 Messer Airport Highway
Birmingham, Alabama 35212

TO: All RFQ Participants

GENERAL:

This Addendum will form a part of the Contract Documents and modifies the original Request for Qualifications (RFQ) Documents dated January 2021. The following Conditions, Drawings, Specification changes, etc. take precedence over items in the Drawings and Specifications of the RFQ Documents. Portions of the RFQ Documents not changed by this Addendum remain in effect. Recipients of this Addendum are advised to provide this Addendum to anyone to whom they further distribute without the BAA’s knowledge.

Participants in this RFQ are required to acknowledge receipt of this Addendum in their Statement of Qualifications (SOQ) Cover Letter. Failure to do so may subject the Respondent to disqualification.

ADDITIONAL INFORMATION / CLARIFICATIONS / ATTACHMENTS DESCRIBED BELOW:

1. The following questions have been asked:

   **Question:** In regard to the Project Manager and the Deputy Project Manager, how does BAA envision the work being distributed between the two positions? Which position is expected to have more on-site presence?

   **Answer:** This is to designate personnel to ensure continuity of service in the event a Project Manager is unable to fulfill the scope of work. There is no expectation of which position is to have more on-site presence as it would be dependent on the potential tasks to be assigned.

   **Question:** We are a Commercial painting company, that has performed work at the Airport in the past, but according to your Scope of Work on your as needed basis document, it does not include our scope of work for our company. Therefore, will there by chance be any painting involved for any of your on call, as needed list.

   **Answer:** Any contractor type services, including painting, will be procured through separate efforts, and not included in this RFQ.
**Question:** In section C. Statement of Qualifications (SOQ) Format, item C., asks the respondent to provide information on the Project Manager and Deputy Project Manager. Are we required to list a Project Manager as well as a Deputy Project Manager, or can we list only a Project Manager?

**Answer:** This is to designate personnel to ensure continuity of service in the event a Project Manager is unable to fulfill the scope of work. It is required to list an individual who would assume the project manager role in this situation.

**Question:** Is this RFQ a re-compete? If so, what is the name of the incumbent contractor?

**Answer:** There are no existing on-call as-needed professional service contracts through BAA.

**Question:** We are an engineering staffing company that provides engineers, project managers and other professional personnel on temporary and permanent basis to clients, would this type of service work for this RFQ?

**Answer:** The intent of this RFQ is to enter into a Master Services Agreement with professional service firms, not sole individuals.

**Question:** Would it be a possibility that professional personnel that participated in the project could find placement in your company?

**Answer:** The intent of this RFQ is to solicit professional service firms and not individuals for employment as BAA staff.

**Question:** Do you require any professional certifications for engineers or firms like PEs for engineers engaged?

**Answer:** Firms must have staff able to meet the professional certification requirements for their respective professional service category.

**Question:** We are an engineering staffing company that provides engineers, project managers and other professional personnel on temporary and permanent basis to clients, would this type of service work for this RFQ?

**Answer:** The intent of this RFQ is to enter into a Master Services Agreement with professional service firms, not sole individuals.

**Question:** Since we are a small minority business, and DBE, do you think that we could provide a benefit to larger primaries that are not DBEs with our service?

**Answer:** The BAA cannot recommend or specify on firms’ partnerships during an active procurement process. However, the BAA encourages all participants to meet DBE goals where applicable and maximize DBE participation when able.

**Question:** Are you looking for a company that has engineers on staff or are you looking to bring in staff to your location as needed?

**Answer:** The intent of this RFQ is to solicit professional service firms and not individuals for employment as BAA staff.
**Question:** Project Approach and Project Management and Communications Plan. Our project approach and communications plan is the same for both categories. Do we need to submit this information twice, one under each category, or submit it together?

**Answer:** You may employ the same text for each category, if needed.

END OF ADDENDUM NUMBER TWO (2)