



## MINUTES

**Birmingham Airport Authority  
Board of Directors Meeting  
Monday, January 27, 2020 (12:00 p.m.)  
Birmingham-Shuttlesworth International Airport – Executive Board Room**

### **In Attendance:**

Chairman David Germany  
Vice-Chairman Bobbie Knight  
Director Bill Smith  
Director Darlene Wilson  
Attorney David Smith - Maynard Cooper & Gale Law Firm

### **Not in Attendance:**

Director Christopher Johnson  
Director Robert Kelly  
Director Edgar Marx Jr.

### **I. Welcome ..... Chairman David Germany**

Chairman Germany called the meeting to order, welcomed all attendees, and acknowledged guests.

### **II. Approval of Minutes ..... Chairman David Germany**

Director Wilson made a motion to approve the minutes from the Board of Directors meeting held on December 9, 2019 as presented. The motion was seconded by Vice Chairman Knight and was approved by a unanimous vote.

### **III. Audit Report ..... Director Darlene Wilson**

The Board received a report from Jeff White, Banks, Finley, White & Co., regarding the Birmingham Airport Authority's 2019 Audit Report. Mr. White stated that the audit had been completed, with the Authority receiving an unmodified report, noting that no internal control deficiencies or noncompliance issues had been reported.

Director Wilson made a motion to accept the Birmingham Airport Authority's 2019 Audit Report that was seconded by Vice – Chairman Knight and approved by a unanimous vote.



**IV. By – Laws..... Director Darlene Wilson**

The Board was asked to approve updated by-laws for the Birmingham Airport Authority’s Board of Directors. The Board engaged in discussion regarding voting by proxy and attendance via teleconference. After deliberation with legal counsel it was noted that voting by proxy and attendance via teleconference were both prohibited.

Director Wilson made a motion to approve that was seconded by Vice – Chairman Knight and approved by a unanimous vote.

**V. Travel Policy ..... Mr. Ronald F. Mathieu, President & CEO**

The Board was asked to approve a Travel Policy for the Birmingham Airport Authority’s Board of Directors. The Board engaged in discussion, and upon deliberation agreed to approve the presented policy subject to proposed revisions that would be presented as an informational item at next month’s meeting.

Vice – Chairman Knight made a motion to approve that was seconded by Director Smith and approved by a unanimous vote.

**VI. Volkert ..... Marcelo Lima**

The Board was asked to approve contract negotiations with Volkert for the development of a detailed scope of work and cost proposal for the rehabilitation of Runway 18/36 and Taxiway 'G'.

Vice – Chairman Knight made a motion to approve that was seconded by Director Wilson and approved by a unanimous vote.

**VII. 2020 Board of Directors Meeting Dates... Mr. Ronald F. Mathieu, President & CEO**

The Board was asked to approve the 2020 Board of Directors Meeting dates, with the modification to reduce the number of meetings from twelve (12) to nine (9) meetings per year and moving the date of future meetings from Monday to Tuesday.

Vice – Chairman Knight made a motion to approve that was seconded by Director Wilson and approved by a unanimous vote.

**VIII. CEO Report.....Mr. Ronald F. Mathieu, President & CEO**

The Board of Directors received a report from Mr. Mathieu, regarding current issues pertaining to the Birmingham-Shuttlesworth International Airport. Mr. Mathieu reported on the following items: Retirement of 2003 & 2007 Bonds, BAA Employee Christmas Party, Aviation Issues Conference, Senator Doug Jones’ Press Conference, Town Hall Meeting with Mayor Woodfin,



Grant Offers, Birmingham Museum of Art Display, 2020 Proposed Terminal Projects, Meeting with Chief Smith, Out of the office vacation.

**IX. Executive Session**

During a public meeting of the Board, where a quorum was present, Attorney David Smith, expressed the need for an attorney- client privileged Executive Session. He offered an oral declaration that the Executive Session exception to Alabama’s Open Meetings Act was applicable to the planned discussion. A motion was made by Director Wilson and seconded by Director Smith. A roll call vote proceeded as follows:

- |                       |     |
|-----------------------|-----|
| Chairman Germany      | Yes |
| Vice- Chairman Knight | Yes |
| Director Smith        | Yes |
| Director Wilson       | Yes |

**Next Meeting**

The next Board meeting will be held at the Birmingham – Shuttlesworth International Airport, in the Board Room of the Terminal, at noon on April 28, 2020.

**Adjournment**

With no further business, the meeting was adjourned.

Christopher Johnson, Secretary