

Request for Quotes

Automatic External Defibrillator (AED) Units and Accessories + Optional Items



Birmingham Airport Authority

5900 Messer Airport Highway

Birmingham, AL 35212

3-22-2019

I. Introduction

A. Opportunity

The Birmingham Airport Authority (BAA) is pursuing the upgrade of existing AED units and the acquisition of additional AED units, associated response kits and wall cabinets. Optional items will include installation of cabinets, additional units and a monitoring system.

B. Background

The BAA currently owns and maintains 12 Phillips Heartstart FRx AED units and 6 Phillips Heartstart FR2 AED units. The BAA wishes to upgrade to fully automatic units and to increase the number of units available. **The existing units referenced in this paragraph will be available for trade in to reduce the cost of the new units.**

II. Scope of Work

A. Equipment Specifications

1. **Forty-Five (45) AED** units meeting the following:

- a. Be fully certified and authorized by any federal, state or local code, administration or agency for operation as an AED in a public facility.
- b. Be capable of fully automatic response (does not require the user to press a button to administer shock)
- c. Includes any additional pads, keys or items to allow the unit to function for both adults and infants/pediatrics
- d. Each unit must include at least 2 spare batteries and 2 spare sets of pads.
- e. Be in a protective case which contains the AED unit, pads, battery and either contains or allows the attachment of a first response kit (gloves, mouth guard, scissors, etc).

2. **Twenty-Five (25) wall cabinets** meeting the following:

- a. Capable of fully containing the AED unit and response kit
- b. Includes a local audible alarm and ability to provide remote alarm to other monitoring system.
- c. **NOTE:** 18 wall cabinets are currently mounted in the airport housing the Phillips AED units. If these cabinets cannot adequately house the AED units proposed in the response to this RFQ, then add an additional **eighteen (18)** cabinets to the quote.

B. Vendor Responsibilities

1. Vendor must provide units delivered to the BAA at the Birmingham-Shuttlesworth International Airport. Any freight or delivery costs not included in the quote are the responsibility of the vendor.
2. Vendor will review the BAA's AED program and will provide any items or services required to ensure the program complies with all applicable laws, codes and regulations.
3. Vendor will provide AED training for all BAA employees (approximately 175 individuals) by offering at least 4 sessions at the Birmingham-Shuttlesworth International Airport on dates and times arranged with the BAA.

C. Add Alternate #1:

1. **Fifty-six (56) additional AED units meeting all requirements of Section II.A.1**
2. **Fifty-six (56) additional cabinets meeting all requirements of Section II.A.2**

D. Add Alternate #2:

1. **A system to remotely monitor the status of all AED units including battery life, pad expiration and readiness. System must be capable of reporting to a remote location (control center). Quote must include all required hardware, software and associated items required to render the system functional.**

III. Procedures and Requirements

A. Submittal Procedure

Please submit two (2) hard copies and one (1) electronic copy of your quote submittal package to the following address:

Contact: Jim Payne, Director of Operations & Planning

E-mail: jpayne@flybirmingham.com

Address: Birmingham Airport Authority
5900 Messer Airport Highway
Birmingham, AL 35212

Quotes are due no later than **2:00 p.m. Central Time on April 22, 2019** by which time all quotes shall be recorded. Quotes will not be accepted after this date and time for whatever reason. Any late quotes will be returned unopened.

Quotes submitted by facsimile will not be accepted.

Quotes, clearly marked "Automatic External Defibrillators Quote Response", are to be submitted via hand delivery, FedEx/UPS or similar service, courier, or USPS.

The Authority reserves the right to extend the quote due date and the quote Schedule. All changes or clarifications will be distributed to all registered Proponents in the form of addenda.

B. Bid Submittals

Each bid should be formatted to specifically, individually and clearly respond to each item listed in section II. Alternates must be addressed separate from the base quote and clearly indicated.

C. Request for Information (RFI)

Inquiries relative to this RFB are only to be submitted in writing via e-mail to jpayne@flybirmingham.com or to the following address, by **Wednesday, April 3, 2019 at 2:00pm** (local time). Inquiries not submitted following this procedure may not be addressed.

**Attn: Jim Payne
Director of Operations & Planning
Birmingham-Shuttlesworth International Airport
5900 Messer Airport Highway
Birmingham, Alabama 35212**

The Authority representative(s) will attempt to answer all written questions received in advance of the bid due date.

The Authority will provide a summary of all questions and answers communicated in writing and any changes to the requirements of the Request for Quotes in an addendum to the RFQ. This addendum will form part of the RFQ package and will be posted online on the Airport website.

D. Selection Process/Criteria

- 1. Cost**
- 2. Specifications of items per this RFQ**
- 3. Lead/Delivery Time**
- 4. Compatibility of the items proposed to the BAA desired program**

E. General Terms and Conditions

1. The Authority reserves the right to:
 - a. Add, delete and/or negotiate with a Proponent, an agreement containing different and/or additional items or terms without reference to other Proponents or Quotes;
 - b. Disqualify a Proponent in the event that, in the sole discretion of the Authority, its Quote does not contain sufficient information to permit a thorough analysis;
 - c. Verify the validity of the information supplied and to reject any Quote where the contents appear to be incorrect or inaccurate in the Authority's estimation;
 - d. Accept Quotes in whole or in part;
 - e. In its sole discretion, to cancel this RFQ without award or compensation to Proponents, their officers, directors, employees or agents;
 - f. Reject any and all Quotes;
 - g. Accept the Quote(s) which, in the sole opinion of the Authority, is (are) deemed the most advantageous to the Authority; and
 - h. Request any other information it requires to evaluate the submissions. Failure to provide the information requested may result in the quote being disqualified;
2. All financial information must be presented in U.S. dollars;
3. The cost of preparing the Bid or providing additional information is the sole responsibility of the Proponents. The Authority will not pay any fees to any proponents or their agents;
4. Selected bidder must hold their price ninety (90) days after quote opening;
5. The Proponents assume all responsibility for complying with all applicable laws and regulations. The Proponents are also responsible for obtaining all permits required by law or local authorities; and
6. All Quote Proposals become the property of the Authority and will not be returned to Proponents unless a written request to withdraw, signed by the authorized signatory of the Proponent, is received prior to the closing date for the receipt of Proposals;