

Request for Qualifications (RFQ)
Air Cargo Facility
Phase I

BIRMINGHAM-SHUTTLESWORTH
INTERNATIONAL AIRPORT



Birmingham Airport Authority
January 2019

I. Introduction

A. Project Description

The Birmingham Airport Authority (BAA) is seeking a qualified airport engineering/architectural firm (Consultant) for professional services related to the design of a new air cargo facility at the Birmingham Shuttlesworth International Airport (BHM). The new air cargo facility will be approximately 68,000 square feet and be located on the existing south cargo apron.

B. Project Background

The Birmingham Shuttlesworth International Airport maintains two cargo aprons and one air cargo facility on the southwest portion of the airport. The existing air cargo facility is shared by several air cargo operators including FedEx and UPS. Currently, no air cargo facility is located on the 420,605 square foot south cargo apron.

The south cargo apron was originally developed to accommodate large air cargo operators in anticipation of growing air cargo demand at BHM. Air cargo development plans allow for continued, southernly, expansion of the apron as well as significant air cargo facility development.

Recent air cargo interests and opportunities at BHM have led the BAA to pursue the first phase of the air cargo facility development. Phase I will include the construction of a new air cargo facility adjoining the existing south cargo apron.

C. Opportunity Zone

The Tax Cuts and Jobs Act of December 22, 2017 created the Opportunity Zone program. The Opportunity Zone program designates specific, economically distressed communities with tax benefits to investors within the designated areas. The entirety of Phase I, and all subsequent air cargo apron and facility developments at BHM, falls within the Opportunity Zone program, allowing future investors to benefit from tax incentives when developing within the site.

II. Scope of Work

A. Goals

- i. To provide for the design of an air cargo facility that will be operator ready and flexible in nature to allow for customizable equipment and uses dependent upon future tenant needs.
- ii. To provide bid ready, construction plans for the construction of a 68,000 square foot air cargo facility.
- iii. To provide construction administration services during the construction of the air cargo facility.

B. Deliverables

- i. *Cargo Facility Design*: The BAA is seeking an experienced aviation engineering/architectural firm to design an air cargo facility. The facility shall be designed in such a manner as to be marketable to an array for air cargo

operators, allowing for the facility to be easily adaptable to a future tenant's needs. Although the size of the facility is limited to the size of available apron and lot, the interior layout of the facility shall be general and adaptable in nature. Design shall also include the necessary roadway, landscaping, parking lot and loading dock for the facility.

- ii. *Construction Plans:* The successful firm shall provide for the complete construction plans of the facility. It is the intent of the BAA to have bid ready plans and engineer's estimate of the facility to pursue a Request for Bids for the construction of the facility.
- iii. *Construction Administration:* The successful firm shall be called upon to provide construction administration services during the construction phase of the project. Construction administration shall include all necessary work to deliver the project successfully to the BAA including, but not limited to, permitting, testing, inspections, As-Built drawings and any local, state or federal requirements needed to successfully complete the project.

III. Proposal Requirements

A. Submittal

Please submit four (4) hard copies and one (1) electronic copy of your proposal to the following address:

Contact: Marcelo Lima, A.A.E., Senior Airport Planner

E-mail: mlima@flybirmingham.com

Address: Birmingham Airport Authority
5900 Messer Airport Highway
Birmingham, AL 35212

All questions associated with this RFQ must be submitted in writing via e-mail to Marcelo Lima, A.A.E., Senior Airport Planner, at mlima@flybirmingham.com.

B. Proposal Format

Respondent's Statement of Qualifications shall be no longer than twenty-five (25) pages and include the following sections:

- i. Project Approach and Schedule
- ii. Relevant Airport Project Experience in Design of Air Cargo Facilities
- iii. Project Team and Experience in Design of Air Cargo Facilities
- iv. Project Partners and DBE Goal Requirements
- v. Other Relevant Respondent Information (Optional)

C. Tentative RFQ Timeline

RFQ Posted	Wednesday, January 30 th , 2019
Pre-Submittal Meeting	Wednesday, February 13 th , 2019
RFI Deadline	Friday, February 22 nd , 2019
Statement of Qualifications (SOQ) Due	Tuesday, March 5 th , 2019
Selection Committee Review Deadline	Friday, March 15 th , 2019
Award	April 2019

D. Pre-Submittal Meeting

A pre-submittal meeting is scheduled for **Wednesday, February 13th at 2:00pm** (local time) in the airport terminal Meeting Room B, located on the lower level of the terminal building by doors 4L. This meeting is not mandatory. However, the BAA highly recommends all prospective firms to attend the meeting. All attendees who plan to attend the meeting must RSVP to Marcelo Lima at mlima@flybirmingham.com by 2:00pm (local time) Tuesday, February 12th, 2019.

IV. Selection Process

Statement of Qualifications will be evaluated and ranked by the following criteria:

- | | | |
|----|---|-----|
| A. | Firm's Experience in Design of Air Cargo Facilities | 25% |
| B. | Experience of Project Team in Air Cargo Facilities | 25% |
| C. | Experience with Airports of Similar Size | 20% |
| D. | Firm's Approach in Meeting Project Goals | 20% |
| E. | Commitment to DBE Goal | 10% |

V. Disadvantage Business Enterprise (DBE) Assurances

A. Policy

It is the policy of the BAA that disadvantaged business enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole, in part, or without federal funds under this Agreement. Consequently, the DBE requirements of 49 CFR Part 26 apply to this Agreement.

B. DBE Obligation

The Owner's overall annual goal for DBE participation is **30 percent**. In all cases, those who wish to do business with the Owner should demonstrate sensitivity to the plight of our certified DBEs and be willing to assist the DBEs to overcome barriers to competition. The Engineer agrees to ensure that DBEs and other small businesses, as defined in 49 CFR Part 26, have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with or without federal funds. This includes the maximum opportunity to compete and perform under any contract associated with this Agreement. The Respondent/Engineer shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of contracts, especially that DOT assisted. The Respondent/Engineer shall carry out applicable requirements or 49 CFR Part 26 and especially 49 CFR Part 26.13 (b), which is set forth in the following:

49 CFR PART 26 – SECTION 26.13 (b). Respondent/Engineer's Assurance

The Respondent/Engineer, sub recipient or sub-consultant, shall not discriminate on the basis of race, color, national origin, or sex, in the performance of 49 CFR Part 26 in the award and administration of DOT – Assisted contracts.

Failure by the Respondent/Engineer to carry out these requirements is a material breach of this AGREEMENT entitling Owner to terminate this AGREEMENT or exercise any such other remedy, as the Owner deems appropriate.

VI. Civil Rights Assurances

During the performance of this Agreement, the Respondent/Engineer, for itself, its assignees and successors in interest (for this section only referred to as the Engineer) agrees as follows:

A. Compliance with Regulations

The Engineer shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this contract.

B. [Nondiscrimination](#)

The Engineer, with regards to the work performed by it during the Agreement, shall not discriminate on the grounds of race, color or national origin, in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including practices when the Agreement covers a program set forth in Appendix B of the Regulations.

C. [Solicitations for Subcontractors](#)

Including Procurement of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or leases of equipment, either potential subcontractor or supplier shall be notified by the Engineer of the Engineer's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, color or national origin.

D. [Information and Reports](#)

The Engineer shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by Owner or the FAA to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of the Engineer is in the exclusive possession of another who fails or refuses to furnish this information the Engineer shall so certify to Owner or the FAA as appropriate, and shall set forth what efforts it has made to obtain the information.

E. [Sanctions for Noncompliance](#)

In the event of the Engineer's noncompliance with the nondiscrimination provisions of this Agreement, Owner shall impose such contract sanctions, as it or the FAA may determine to be appropriate, including, but not limited to:

- i. Withholding of payments to the Engineer under the Agreement until the Engineer complies, and/or
- ii. Cancellation, termination, or suspension of the Agreement, in whole or in part.

F. Incorporation of Provisions

The Engineer shall include the provisions of paragraphs A through E in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as Owner or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event the Engineer becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Engineer may request Owner to enter into such litigation to protect the interests of Owner and, in addition, the Engineer may request the United States to enter into such litigation to protect the interest of the United States.

VII. Additional Information

The Birmingham Airport Authority reserves the right to accept or reject any or all proposals; or re-advertise for proposals for the benefit of the BAA. Any proposal that is submitted incomplete, obscure, or contains errors or discrepancies may be cause for rejection.

Exhibit A
Project Site Location

Exhibit A Air Cargo Facility - Phase I

RFQ
January 2018



Exhibit B

Federal Provisions

(All applicable federal provisions will be included in final agreement)

Meaning of cell values

- Info – Sponsor has discretion on whether to include clause in its contracts.
- Limited – Provision with limited applicability depending on circumstances of the procurement.
- n/a – Provision that is not applicable for that procurement type.
- NIS – Provision that does not need to be included or referenced in the solicitation document
- REF – Provision to be incorporated into the solicitation by reference.
- REQD - Provision the sponsor must incorporate into procurement documents.

Table 1 – Applicability of Provisions

Provisions/Clauses	Dollar Threshold	Solicitation	Professional Services	Construction	Equipment	Property (Land)	Non-AIP Contracts
Access to Records and Reports	\$ 0	NIS	REQD	REQD	REQD	REQD	n/a
Affirmative Action Requirement	\$10,000	REQD	Limited	REQD	Limited	Limited	n/a
Breach of Contract	\$150,000	NIS	REQD	REQD	REQD	REQD	n/a
Buy American Preferences	\$ 0	REF	Limited	REQD	REQD	Limited	n/a
(1) Buy American Statement	\$ 0	NIS	Limited	REQD	REQD	Limited	n/a
(2) BA – Total Facility	\$ 0	NIS	Limited	REQD	REQD	Limited	n/a
(3) B.A. – Manufactured Product	\$ 0	NIS	Limited	REQD	REQD	Limited	n/a
Civil Rights – General	\$ 0	NIS	REQD	REQD	REQD	REQD	REQD
Civil Rights - Title VI Assurances	\$ 0	REF	REQD	REQD	REQD	REQD	REQD
(1) Notice - Solicitation	\$ 0	REQD	REQD	REQD	REQD	REQD	REQD
(2) Clause - Contracts	\$ 0	NIS	REQD	REQD	REQD	REQD	REQD
(3) Clause – Transfer of U.S. Property	\$ 0	NIS	n/a	n/a	n/a	Limited	REQD
(4) Clause – Transfer of Real Property	\$ 0	NIS	n/a	n/a	n/a	REQD	REQD
(5) Clause - Construct/Use/Access to Real Property	\$ 0	NIS	n/a	n/a	n/a	REQD	REQD
(6) List – Pertinent Authorities	\$0	NIS	REQD	REQD	REQD	REQD	REQD
Clean Air/Water Pollution Control	\$150,000	NIS	REQD	REQD	REQD	REQD	n/a
Contract Work Hours and Safety Standards	\$100,000	NIS	Limited	REQD	Limited	Limited	n/a
Copeland Anti-Kickback	\$ 2,000	NIS	Limited	REQD	Limited	Limited	n/a
Davis Bacon Requirements	\$ 2,000	REF	Limited	REQD	Limited	Limited	n/a
Debarment and Suspension	\$25,000	REF	REQD	REQD	REQD	Limited	n/a
Disadvantaged Business Enterprise	\$ 0	REF	REQD	REQD	REQD	REQD	n/a
Distracted Driving	\$3,500	NIS	REQD	REQD	REQD	REQD	n/a
Energy Conservation Requirements	\$ 0	NIS	REQD	REQD	REQD	REQD	n/a
Equal Employment Opportunity	\$10,000	NIS	Limited	REQD	Limited	Limited	n/a
(1) EEO Contract Clause	\$10,000	NIS	Limited	REQD	Limited	Limited	n/a
(2) EEO Specification	\$10,000	NIS	Limited	REQD	Limited	Limited	n/a
Federal Fair Labor Standards Act	\$ 0	NIS	REQD	REQD	REQD	REQD	Info
Foreign Trade Restriction	\$ 0	REF	REQD	REQD	REQD	REQD	n/a
Lobbying Federal Employees	\$ 100,000	REF	REQD	REQD	REQD	REQD	n/a
Occupational Safety and Health Act	\$ 0	NIS	REQD	REQD	REQD	REQD	Info
Prohibition of Segregated Facilities	\$10,000	NIS	Limited	REQD	Limited	Limited	n/a
Recovered Materials	\$10,000	REF	Limited	REQD	REQD	Limited	n/a
Rights to Inventions	\$ 0	NIS	Limited	Limited	Limited	n/a	n/a
Seismic Safety	\$ 0	NIS	Limited	Limited	Limited	n/a	n/a
Tax Delinquency and Felony Conviction	\$ 0	NIS	REQD	REQD	REQD	REQD	n/a
Termination of Contract	\$10,000	NIS	REQD	REQD	REQD	REQD	n/a
Veteran’s Preference	\$ 0	NIS	REQD	REQD	REQD	REQD	n/a