



CCR ARCHITECTURE & INTERIORS

OCTOBER 14, 2024 - 24089-A BAA DECK LIGHTING-- PRE-BID MEETING MINUTES

We appreciate the attendance and are looking forward to getting this project rolling very soon. We have attached the pre-bid meeting agenda and sign in sheet for reference attached.

1. Meeting began at 2:00 pm, Robert Bruner with CCR introduced himself as the architect for the project and then introduced the BAA team.
2. Robert Bruner with CCR gave an overview of the project and procedures including access to site, use of facilities, parking, dumpster location, badging.
 - a. The bid submittal checklist will be per the specification documents.
 - b. We acknowledged there will be addenda and outlined some items to be included in addendum 1 including :
 - i. landscaping allowance of \$3,000
 - ii. clarification on burial of conduit in planting beds
3. Any and all RFI's thru the bidding process are to be directed to Robert Bruner via email:
Robert Bruner, AIA, NCARB
CCR ARCHITECTURE & INTERIORS
2920 FIRST AVENUE SOUTH BIRMINGHAM, ALABAMA 35233
Office 205 324 8864 Direct 205 278 9315
CCRARCHITECTURE.COM
4. Bidders are to use specifications to guide the process and the bid submittal checklist located in div 00 4393.
5. Emphasized that a clean job site will be required at all times as the area is directly adjacent to public and workers during business hours.
6. Lay down areas and storage will be provided adjacent to the project.
7. Bidders were escorted thru the deck and drive aisle where the project is located as well as communication and electrical rooms on the non-secure side of the facility.

END OF MINUTES

Attachment: sign in sheet from 10/13/2024
Pre-bid agenda from 10/13/2024