



BIRMINGHAM-SHUTTLESWORTH  
INTERNATIONAL AIRPORT

**REQUEST FOR QUOTE  
ADDENDUM NUMBER ONE (1)  
DATE: 3/26/2025**

PROJECT: Copiers for the Office  
Birmingham-Shuttleworth International Airport  
Birmingham, Alabama

From: Birmingham Airport Authority (BAA)  
5900 Messer Airport Highway  
Birmingham, Alabama 35212

To: All Participants

General:

This addendum will form a part of the and modifies the original Request for Quote (RFQ) document. The following changes take precedence over items in the RFQ. Portion of the RFQ not changed by this Addendum remain in effect. Recipients of the Addendum are advised to provide this Addendum to anyone to whom they further distribute without the BAA's knowledge.

Participants in this RFQ are required to acknowledge receipt of this Addendum in their proposal. Failure to do so may subject Proposer for disqualification.

**ADDITIONAL INFORMATION/CLARIFICATIONS/ATTCHMENTS DESCRIBED BELOW:**

1. Question: Does each machine need the ability to fax?  
Answer: Yes.
  
2. Question: As far as we can see the C4050 you currently have does not offer hole punch as an option. Does the machine that replaces the C4050 need hole punch?  
Answer: No hold punch is needed on the replacement for the only C4050 that we have
  
3. Question: How many paper trays do the machines replacing the Bizhub C450i's need?  
Answer: 3 trays
4. Question: How many paper trays does the machine replacing the Bizhub C4050i need?  
Answer: 2 trays
  
5. Question: How many paper drays does the machine replacing the Bizhub C300i need?  
Answer: 3 trays
  
6. Question: Would it be possible for you to identify which model is in each location?  
Answer:    Badge Office: C300i  
          Admin Copy Room: C450i  
          Admin Planning Room: C450i  
          Executive Copy Room: C450i  
          Parking Plaza: C4050i
  
7. Question: Are you expecting to pay a cost per page for the service contract in addition to the lease cost?  
Answer: Yes
  
8. Question: Is there a network drop in place for each machine, or do they need to connect via WIFI?  
Answer: Network Drop for all machines
  
9. Question: Are you using the machines to scan documents?  
Answer: Yes, we utilize the scan to email
  
10. Question: If yes, what is the destination of your scans (eg. Scan to email, scan to folder, scan to cloud service such as drop box etc.)?  
Answer: See #8
  
11. Question: Do you require follow me printing where you send a print job that is held temporarily and can be retrieved from any of the five machines?  
Answer: No
  
12. Question: Do you commonly scan receipts or invoices?  
Answer: Yes, but we also scan all sorts of documents daily.