



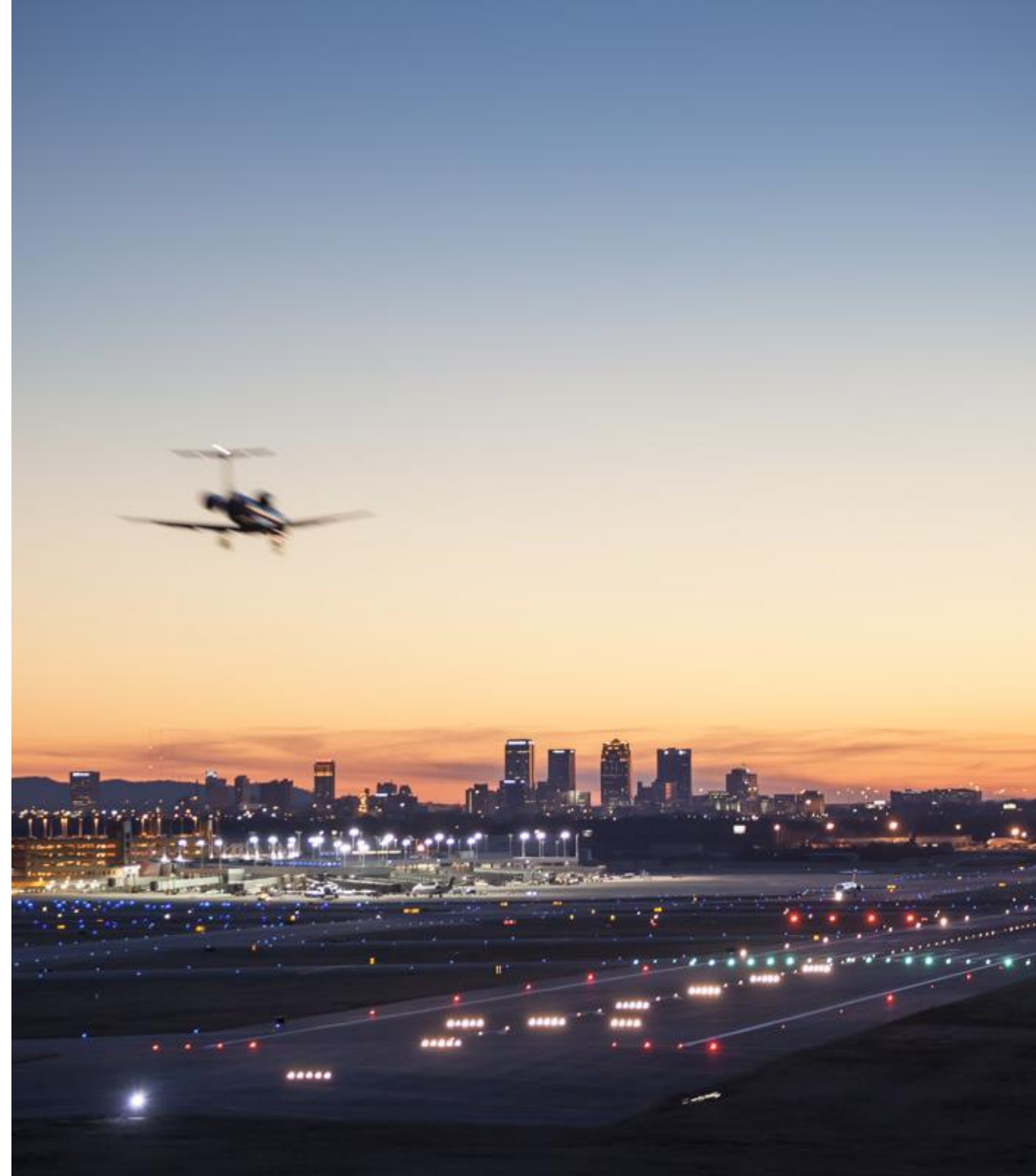
Clean Out of Airport Oil Water Separators

Pre-Submittal Meeting

December 16, 2025/ 2:00 PM CST

Overview

- Airport Staff Introductions
- Introduction
- Scope of Work
- RFP Timeline
- Submittal Requirements
- Project Proposal Format
- Project Proposal Selection Criteria
- Questions



Introduction

- The Birmingham Airport Authority (“BAA”) is requesting proposals (RFP) for cleaning out four (4) oil separators
- The goal of this procurement effort is to enter into a contract with the best-valued Contractor to clean out four (4) oil water separators as described in this RFP.

Scope of Work –Summary of Project

- Perform a full assessment, cleaning and lawful disposal of solids and liquids from four oil/water separators (2 spill-control type, 2 conventional).
- Provide full documentation, photographs, waste manifests, and a written step-by-step procedure for each separator cleaned.
- All work will be performed in accordance with Alabama Department of Environmental Management (ADEM) regulations for used oil, hazardous/solid waste, and manifest requirement.
- Make sure each oil/water separator is retuned back to normal operation.

Scope of Work- Onsite Assessment

- Visual inspection of each separator: type, access, inlet/outlet piping, sample ports, filter pack configuration, sludge/float depth, trap/flowmeter, and nearby drainage points.
- Collect field observations and representative liquid/solid grab samples (see “Waste classification & sampling” below).
- Photograph each unit and note GPS / asset ID.
- Produce a written assessment that categorizes each separator condition as High / Moderate / Low priority for cleaning and repairs.

Scope of Work- Preparation for Cleaning

- Lay out containment (secondary containment berms, drip pans, absorbents).
- Provide traffic control and signage if units are adjacent to roadways or operations.
- Establish decontamination and washdown collection points.
- Lockout/tagout and confined space procedures as required.

Scope of Work- Cleaning & Solids Removal (Per Separator)

- Isolate the separator and remove free oils and liquids by vacuum truck or appropriate pump.
- Remove accumulated float (oil) and settled solids/sludge using vac services and manual scraping if needed.
- Remove and bag filter packs/media for characterization and replacement where required.
- Conduct low-pressure washdown only after solids & free oil are removed; collect wash water to contained sums for treatment or transport.
- If needed, conduct an internal inspection and document internal structures, baffles and invert elevations.

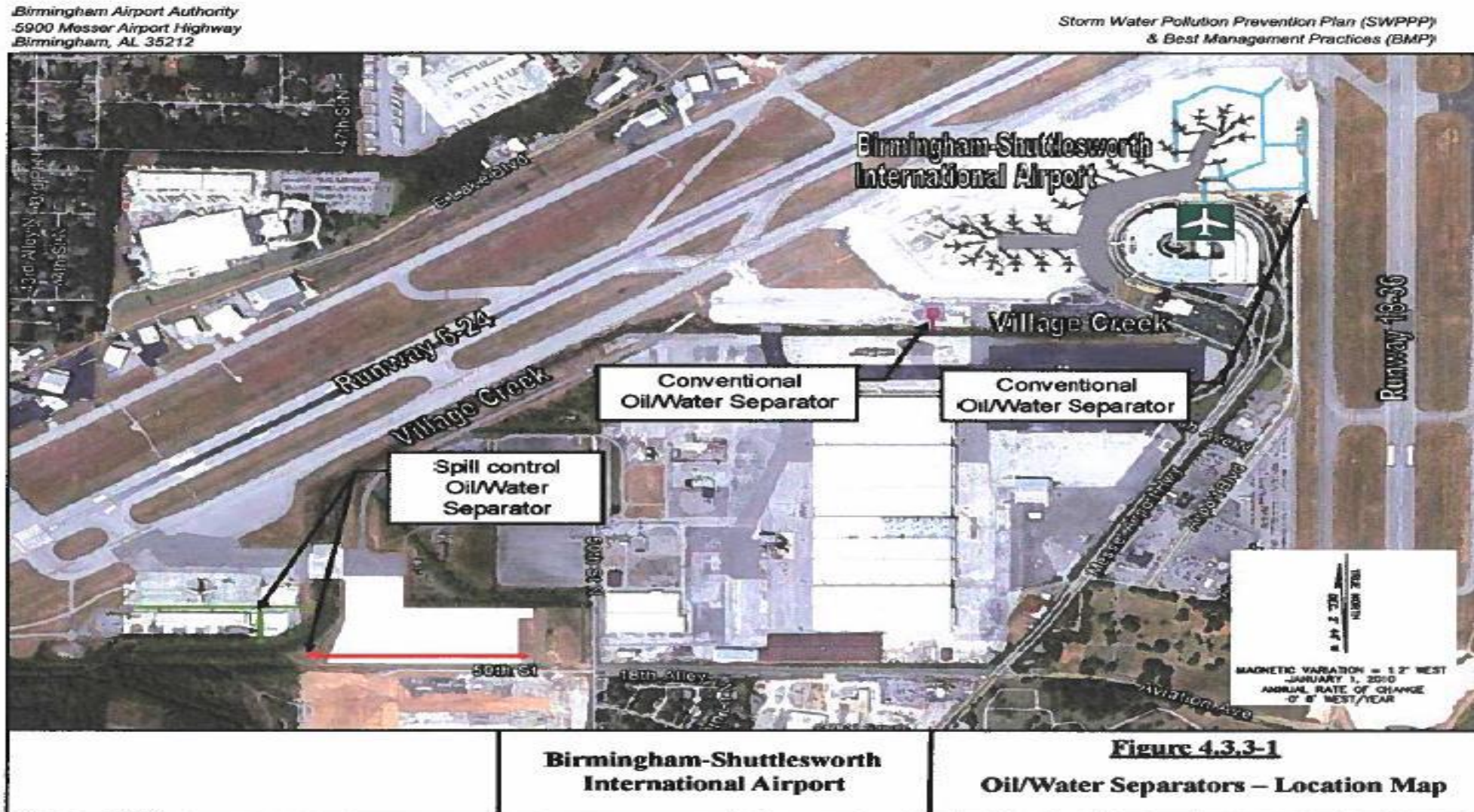
Scope of Work- Filter Pack Replacement

- Replace filter packs/media as required (OEM or equivalent media). Used/soiled media will be containerized and characterized for disposal.

Scope of Work- Waste Handling, Characterization & Disposal

- Field screening (visual, odor, PID if available) and lab analysis on representative samples to determine if waste is **hazardous** or **non-hazardous used oil / solid waste**. ADEM requires used oil sent for disposal to be evaluated for hazardous characteristics. ADEM+1
- Generate chain-of-custody and lab reports. If waste is hazardous, handle per Alabama hazardous waste regulations and manifesting rules; if non-hazardous but not recyclable, handle per ADEM used oil/solid waste disposal standards. Legal Information Institute+1
- The airport will need documentation of disposal and receipt of disposal.
- Provide required manifests (EPA Uniform Hazardous Waste Manifest or transporter documentation) and submit copies to ADEM when required. ADEM
- Document final legal off airport disposition: facility name, EPA ID (if applicable), dates, quantities, and transporters. Provide receipts and disposal certificates.

Scope of Work- Drawings of Oil/Water Separators- Location Map



RFP Timeline

RFP Posted and Distributed to Qualified Bidders List	December 2, 2025
Mandatory Pre-Submittal Meeting and Site Visit	December 16, 2025
Deadline for RFP Questions/Clarifications	January 5, 2025
Proposal Due Deadline	January 12, 2025
Notice of Award	January 2026

Submittal Requirement

- Please submit one (1) electronic copy of your proposal plan to the address below.
- Contact: Ed A Seoane, Vice President of Purchasing

 E-mail: eseoane@flybhm.com
- All questions associated with this RFP must be submitted in writing via e-mail to Ed Seoane, Vice President of Purchasing, at eseoane@flybhm.com by the deadline identified for questions/clarifications.
- By submission of a proposal, Proposer agrees that its proposal is valid for one hundred eighty (180) days from the submission deadline.

Project Proposal Format/Selection Criteria

- Contractor Overview and Capability to Perform All Aspects of the Scope of Work
- Recent Contractor Experience in Performing Similar Services
- Proposed Scope of Work and Approach to Performing the Services
- Cost Proposal

Project Proposal Selection Criteria

- I. Contractor's capability to perform all aspects of the scope of work.
- II. Contractor's proposed approach to the services at BHM
- III. Contractor's recent experience in performing similar services.
- IV. Contractor's proposed cost

Nondiscrimination

- By submitting a proposal to this RFP, Proposer certifies that they will fully comply with all Federal, State of Alabama, and local laws pertaining to nondiscrimination, and certifies that they will not discriminate against or grant preferential treatment to any party on the basis of race, sex, color, age, religion, sexual orientation, actual or perceived gender identity, disability, ethnicity, or national origin in the performance of Authority contracts or agreements.
- In addition, this RFP is subject to the requirements of the U.S. Department of Transportation's regulations, 49 CFR Part 23. The Proposer agrees that it will not discriminate against any business owner because of the owner's race, color, national origin, or sex in connection with the award or performance of any concession agreement, management contract, or subcontract, purchase or lease agreement, or other agreement covered by 49 CFR Part 23. The Proposer agrees to include the above statements in any subsequent concession agreement or contract covered by 49 CFR Part 23, that it enters into and causes those businesses to similarly include the statements in further agreements.
- The Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises or airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Questions

