



**BIRMINGHAM-SHUTTLESWORTH  
INTERNATIONAL AIRPORT**

**REQUEST FOR PROPOSAL (RFP)  
ADDENDUM NUMBER One (1)  
DATE: August 28, 2024**

**PROJECT:** Inspections and Testing CCTV, ACCESS and Controls Systems  
Birmingham-Shuttleworth International Airport  
Birmingham, Alabama

**From:** Birmingham Airport Authority (BAA)  
5900 Messer Airport Highway  
Birmingham, Alabama 35212

**To:** All Participants

**General:**

This addendum will form a part of the and modifies the original Request for Proposal (RFP) document. The following changes take precedence over items in the RFP. Any portion of the RFP not changed by this Addendum remains in effect. Recipients of the Addendum are advised to provide this Addendum to anyone to whom they further distribute without the BAA's knowledge.

Participants in this RFP are required to acknowledge receipt of this Addendum in their proposal. Failure to do so may subject Proposer for disqualification.

**ADDITIONAL INFORMATION/CLARIFICATIONS/DESCRIBED BELOW:**

1. **Question:** Will the Birmingham Airport Authority provide the bidders with As Built drawings of the existing CCTV and ACS so that a more concise proposal can be provided?

**Answer:** This question will be answered in Addendum 2.

2. **Question:** Are contractors to incorporate scissor lifts and boom lifts into the proposal or will they be provided by the Birmingham Airport Authority?

**Answer:** Will be provided, but they will be loaned for each instance and the liability of use will be on the contractor.

3. **Question:** If contractors are to provide scissor lifts and boom lifts how many physical locations will require this equipment to safely perform inspections and service?

**Answer:** See above. BAA will provide the scissor lifts and boom lifts.

4. **Question:** The COI coverages requested are greater than those required on most Federal Government contracts. The coverage ceilings can be increased however those limit increases would need to be carried over into the proposal costs. Would the Birmingham Airport Authority consider reducing the Certificate of Insurance amounts to the following:

- Commercial General Liability
  - Each Occurrence \$1,000,000.00
  - Damage to Rented Premises (each occurrence) \$1,000,000.00
  - Med Exp (Any one person) \$15,000.00
  - Personal & Adv Injury \$1,000,000.00
  - General Aggregate \$2,000,000.00
  - Products – COMP/OP AGG \$2,000,000.00
- Automobile
  - Combined Single Limit (each accident) \$1,000,000.00
- Umbrella Liability
  - Each Occurrence \$5,000,000.00
  - Excess Liability \$5,000,000.00
- Workers Compensation and Employer's Liability
  - E.L. each accident \$1,000,000.00
  - E.L. Disease – each employee \$1,000,000.00
  - E.L. Disease – Policy Limit \$1,000,000.00
- E&O \$2,000,000.00
- Cyber Liability \$2,000,000.00

**Answer:** The BAA is open to consider lower COI requirement with the winning bidder.

5. **Question:** Can you provide an anticipated number of services requests each year based on service orders conducted during the last 12 months.

**Answer:** In the past twelve months we opened twenty-one (21) tickets concerning CCTV and 18 concerning ACAMS.

6. **Question:** When performing a service if it is determined that the equipment/hardware/software etc... needs to be replaced or updated, what is the approval process for replacing this equipment?

**Answer:** Follow BAA procedures.

7. **Question:** Does the Birmingham Airport Authority have spare parts available onsite for equipment that may need to be replaced during a service call?

**Answer:** No

8. **Question:** If there are spare parts on site can the Birmingham Airport Authority provide a current list of such spare parts.

**Answer:** See above answer

9. **Question:** Should spare parts be used for a service call, will the Birmingham Airport Authority procure replacement parts themselves or will these be procured through the contractor at additional costs outside of the labor proposal?

**Answer:** The contractor should provide quote on spare parts required. On emergency calls, we will require the contractor to provide the spare parts to get system up and running.

10. **Questions:** Is it the intent of the Birmingham Airport Authority to have contractors provide an annual cost proposal to include (X) amount of service calls per year and included 4 quarterly preventative maintenance inspections per year as separate line items?

**Answer:** Intent is to only provide the quarterly inspections per the RFP and include the labor cost on service calls.

11. **Question:** Is it the intent of the Birmingham Airport Authority to have contractors provide pricing as follows? If not please provide a pricing structure for contractors to complete.

a) Base Year

- i. Labor for Service Calls (may or may not include rental equipment and replacement parts based on Q&A response)
- ii. Labor for Four Quarterly Inspections (deficiencies identified will be cause for a service order to be generated)

b) Option Year 1

- i. Labor for Service Calls (may or may not include rental equipment and replacement parts based on Q&A response)
- ii. Labor for Four Quarterly Inspections (deficiencies identified will be cause for a service order to be generated)

c) Option Year 2

- i. Labor for Service Calls (may or may not include rental equipment and replacement parts based on Q&A response)
- ii. Labor for Four Quarterly Inspections (deficiencies identified will be cause for a service order to be generated)

**Answer:** See answer to question 10.

12. **Questions:** Please provide any training or certification requirements identified by the Birmingham Airport Authority or IT department for our technicians to have direct access to the ACS & CCTV system servers and workstations.

**Answer:** The contractor should be trained and certified in Software House C-cure 9000 and any other associated certifications with the system. Contractors should be able to handle any updates associated with the C-Cure system. The contractor shall be prepared to maintain and inspect any new projects dealing with CCTV/ACAMS/C-Cure.

The contractor is required to have a BAA badge.

13. **Questions:** Are there server redundancies in place for the Access Control and CCTV systems? If so what hardware/software is being used for redundancies?

**Answer:** There are no server redundancies.

14. Question: Is the Software House CCURE server a physical machine or a virtual machine?

**Answer:** It is a physical machine.

15. Questions: What version of CCURE is the airport currently running?

**Answer:** 2.9

16. Question: What Windows version currently supports the CCURE server installation?

**Answer:** Windows 10 and server 2016

17. **Question:** How many client machines have access to the CCURE database?

**Answer:** 6

18. Question: What are the Operating Systems of each client machine?

**Answer:** Windows 10 and upgrading to Windows 11

19. Question: What make, and model of Card Reader (s) is currently in use?

**Answer:** Varies on models, but its primarily HID. IClass SE RK40

20. **Question:** What format and frequency of credential is currently in use?

**Answer:** MIFARE

21. **Question:** Please state how many iSTAR panels are installed throughout the airport.

**Answer:** 51

22. **Question:** During the site visit it was mentioned that there is an RFP being released to upgrade the CCTV system. If this work is performed by other contractors will service requests on new equipment be conducted under this contract during the warranty period or by the installing contractor.

**Answer:** Yes, the installation contractor will have certain responsibilities for warranty work.

23. **Question:** Will the BAA provide contractors with the total number of digital video recorders along with the manufacturer and model number of each recorder?

**Answer:** Yes

24. **Question:** Will the BAA provide contractors with the total number of all cameras?

**Answer:** Yes

25. **Question:** Will the BAA provide contractors with the total number of Pan/Tilt/Zoom (PTZ) cameras in operation?

**Answer:** Yes

26. **Question:** Will the BAA provide contractors with the number of exterior fixed cameras?

**Answer:** Yes

27. **Question:** Will the BAA provide contractors with the number of interior fixed cameras?

**Answer:** Yes

28. **Question:** Can the BAA provide information on the number of monitors and workstations currently in place for the video wall?

**Answer:** 12 monitor and one workstation for the AXIS video software

29. **Question:** Must any employee from the winning contractor who plans on performing work at the airport in any capacity, go through the approval process to get badged?

**Answer:** Yes. The normal badging process and documents/ expectations

30. **Question:** From the RFP: Guarantee: The Contractor shall unconditionally guarantee the materials and workmanship on all materials and/or services for the Contractor's specified guaranteed period, unless otherwise stated. Within the guarantee period, if any defects occur which are due to faulty material and/or services, Contractor shall repair, replace, and/or adjust such faulty material and/or services to the complete satisfaction of the BAA. These repairs, replacements, or adjustments shall be made only at a time least detrimental to the operation of the BAA.

Is this guarantee only on equipment we may have to provide or equipment we repair during the term of the contract? Existing equipment that is onsite may or may not be covered under a manufacturer's warranty. Please clarify.

**Answer:** The guarantee will apply to anything the contractor works on.

31. **Question:** From the RFP: Contractors should have a sufficient stockpile of parts for any maintenance and repairs associated with CCTV, ACAMS, and C-Cure.

Are these spare parts to be calculated into our overall price for maintenance or will these be charged as a separate cost if needed or necessary during our quarterly inspections?

**Answer:** Yes. Please provide a proposal with and without spare parts included.

32. **Question:** From the RFP: Contractor: The contractor shall be prepared to maintain and inspect any new projects dealing CCTV/ACAMS/C-Cure.

This is going to be difficult to price without knowing the scope or extent of any new projects within these systems. The service and maintenance pricing for the RFP is going to be based on quantities of cameras, doors, panels, etc. so we can place an amount of time for each task. Without knowing this information up front, I don't see how this can be achieved. Please clarify how we are to price this.

**Answer:** Provide proposal only for the current system. Any future project will have at least a 12-month warranty period on parts and labor.

33. **Question:** From the RFP: Please provide a separate proposal that includes parts.

Please include a list of part numbers you need pricing for. I can provide pricing for basic door hardware (card readers, electric locks, REX, Motions, Door contacts, etc.) but we do not know the specific manufacturer or part number of what's deployed at the Airport. Do you also need pricing on Software house panels, and other Software house accessories? Please clarify.

This information will also need to be included for the CCTV system. We will need to know the make and model numbers of your cameras, encoders, power supplies, switches if we are going to accurately provide pricing on parts. Please clarify.

**Answer:** I cannot answer this question because I do not have part numbers in Workplace. When I search for Gorrie/Regan to get part numbers, all I find are descriptors with no part numbers. It will take me a lot longer to find each part number/descriptor for the ACAMS environment. As for the CCTV list, we do not replace the coax connected cameras with like cameras. We added IP cameras to the AXOS system.

34. **Question:** During the pre-bid meeting it was mentioned that lifts would be available to the awarded contractor to use during the quarterly maintenance contract. Please confirm that is correct.

**Answer:** See question number two above.

35. **Question:** During the pre-bid meeting it was mentioned that security as built drawings were available for the camera and access control door locations. Will these be made available to us prior to the bid date?

**Answer:** Yes

36. **Question:** Software House requires an annual software support agreement (SSA) to receive technical support and to have access to software upgrades. Do we need to include this in our pricing? If so, would we include this as a separate line item for each year under parts?

**Answer:** No. BAA holds the license, through Johnson Controls.

37. **Question:** What are your expectations for the time it will take to complete the quarterly inspections? With the number of cameras and doors along with the size of the airport, parking lot and surrounding buildings this could require several weeks at a time to complete. Will several weeks to complete these inspections be acceptable?

**Answer:** Yes. The required time to complete the inspections.

38. **Question:** Would the airport consider extending the proposal deadline out to 2 weeks after questions are formally answered?

**Answer:** It has been extended through September 19.

39. **Question:** Can you provide the Licensing report and the Panel report from the CCURE 9000 access control software?

**Answer:** [See attached](#)

40. **Question:** When can we expect the discussed as-builts?

**Answer:** See above. Included with the Addendum.

41. **Question:** When will answers to these questions be posted?

**Answer:** Tuesday September 3, 2024

42. **Question:** Will there be an area onsite where we can securely store materials?

**Answer:** Yes

43. **Question:** Can you provide the model and part numbers of the most used IP cameras and coax?

**Answer:** Yes.

44. **Question:** Will service technician(s) have a daily check in/out procedure?

**Answer:** The technician will need to notify the airport when onsite.

45. **Question:** Will service technician(s) have free access to all work areas?

**Answer:** Yes, if the technician has an airport badge and follows airport procedures.

46. **Question:** Is there a minimum requirement for the number of C-Cure certified technicians living within a certain geographic distance from airport?

**Answer:** No. But contractor must be able to meet the requirements in the RFP

47. **Question:** Are there parking fees for work vehicles? If so, please share cost.

**Answer:** We provide parking in the employee lot at no cost for badged contractors.

48. **Question:** Who Approves the material for the BAA?

**Answer:** Facility/Operation/IT makes collective approval

49. **Question:** What are your expectations for stockpiling parts? Who will store the parts? Will the BAA purchase part in advance?

**Answer:** See answer to questions 33.

**50. Questions: Acceptance of Material: The materials delivered shall remain the property of the Contractor pending physical inspection and acceptance to the satisfaction of the BAA. Who Approves the material for the BAA?**

**Answer:** See answer to question 48.

**51. Question: Will a 4-hour response time be sufficient or is the 3-hour response mandatory?**

**Answer:** As per the RFP a 3-hour response time is mandatory.

**52. Question:** Please provide a separate proposal that includes parts. What parts, type of parts, number of parts?

**Answer:** Contractor should provide sufficient stock.