



**Request for Qualifications (RFQ)
ADDENDUM NUMBER ONE (1)
DATE: August 25, 2025**

PROJECT: Professional Services: Runway 36 Runway Protection Zone
Land Acquisition
Birmingham-Shuttlesworth International Airport
Birmingham, Alabama

From: Birmingham Airport Authority (BAA)
5900 Messer Airport Highway
Birmingham, Alabama 35212

To: All Participants

General:

This addendum will form a part of the and modifies the original Request for Qualifications (RFQ) document. The following changes take precedence over items in the RFQ. Any portion of the RFQ not changed by this Addendum remains in effect. Recipients of the Addendum are advised to provide this Addendum to anyone to whom they further distribute without the BAA's knowledge.

Participants in this RFQ are required to acknowledge receipt of this Addendum in their proposal. Failure to do so may subject Proposer for disqualification.

ADDITIONAL INFORMATION/CLARIFICATIONS/DESCRIBED BELOW:

- 1. Question:** There is no mention of relocation services in the RFQ. Will the consultant need to provide relocation services for non-vacant parcels? If so, will the Airport Authority add time to the schedule to relocate the owners/tenants in occupied properties?

Answer: Yes, relocation assistance shall be included in the scope of work for this project. Relocation shall follow all required Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs, 49 CFR Part 24, guidelines as well as all applicable FAA Advisory Circular guidance.
- 2. Question:** On page 2 of the RFQ, Section II Scope of Services, A. Goals, iii. it states the goal is “to obtain Signed Purchase Agreements by April 2026.” Given that the Award recommendation will take place in October 2025, it is likely the acquisition process may not start until November 2025. Is the Airport Authority expecting all 30 parcels to be acquired by April 2026?

Answer: It is the BAA’s intent to have signed purchase agreements by April 2026 for the purpose of meeting FAA AIP grant deadlines. The acquisitions do not need to be closed by that date, however the BAA will need purchase agreements signed by April in order to secure federal funding in the appropriate fiscal year. However, the BAA is open to negotiating project schedules and milestones with the most qualified firm once the selection is confirmed.
- 3. Question:** On page 7, *B. DBE Obligation* and *C. SBE Obligation*, if a DBE firm is also an SBE, does that count towards both goals (DBE-3%/SBE-1%)?

Answer: Yes, a firm certified as both a DBE and SBE may be counted toward both goals, provided the work performed is applicable to each program and clearly documented. Please note that all DBEs are considered SBEs by definition under 49 CFR Part 26, but not all SBEs are DBEs. Therefore:

 - If a firm is only certified as an SBE, it cannot be counted toward the DBE goal.
 - If a firm is certified as a DBE, it can count toward both the DBE and SBE goals, as long as scope and participation amounts are appropriately identified.
- 4. Question:** Are the required forms (DBE Participation, Bid Opportunity List, Subcontractor LOI, DBE Affirmation, Good Faith Efforts) excluded from the 30-page limit?

Answer: The required compliance forms including the DBE Participation Form, Bid Opportunity List, Subcontractor Letter of Intent, DBE Affirmation, and Good Faith Efforts documentation are excluded from the 30-page limit and may be included in the appendix or as separate attachments.

