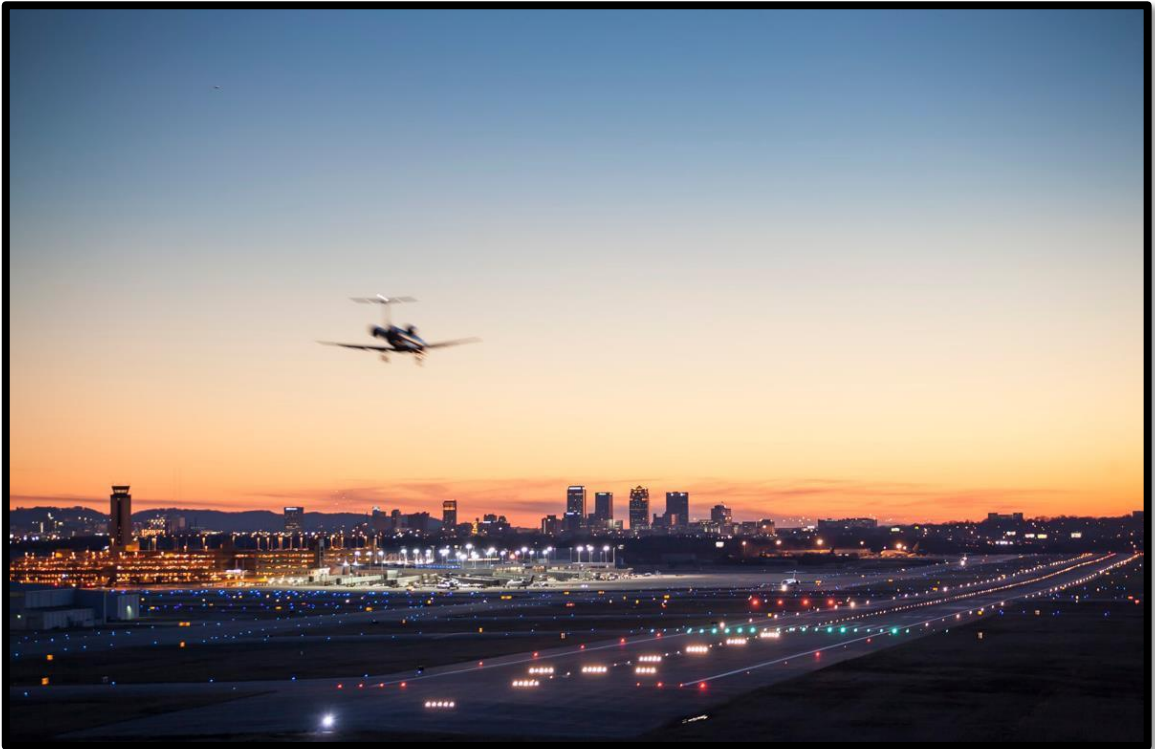


Request for Quote (RFQ)

Parking Deck Sweeper



September 2024

I. THE OPPORTUNITY

Purpose

The Birmingham Airport Authority (the “**Authority**”) is requesting quotes for Parking Deck Sweeper to be used at the Birmingham-Shuttlesworth International Airport located at 5900 Messer Airport Highway, Birmingham, AL (the “**Airport**”).

The purpose of this document (the “**Request for Quotes**” or “**RFQ**”) is to provide interested vendors with an overview of the opportunity, as well as instructions on how to respond. A prospective vendor (“**Proponent**”) shall submit its quote (“**Quote**” or “**Quotation Package**”) in conformity with the procedures and requirements set in this Request for Quotes.

Equipment Specifications

The Parking Deck Sweeper quote must include and/or meet the following specifications:

- Gasoline, Diesel
- Enclosed cab must have:
 - Heat
 - Air conditioning
 - Windshield wipers
- Beacon light
- Shipping Preparation
- At least two sweeping brushes
- Multi-layer filter system
- Headlights and taillights
- At least 14 square ft of trash capacity
- Tilt steering
- Air filtration and dust control
- Warning lights and Gauges for the following:
 - Low battery
 - Filter clog
 - Fuel level
 - Water and hydraulic temp
 - Check engine
 - Hopper door open
- Warranty on parts and labor
- Cannot be more than 6’ 6”

II. PROCEDURES AND REQUIREMENTS

Pre-Submittal Inquires

Inquiries relative to this RFQ are only to be submitted in writing via email to khazelwood@flybhm.com no later than the date “Written inquiries accepted through” set forth in Exhibit 1 Request for quote schedule for the RFQ, which is ten (10) business days prior to the close of this RFQ (the “Quote Due Date”). Failure to follow this procedure may result in the Proponent being disqualified from participating in this RFQ process.

The Authority representative(s) will attempt to answer all written questions received in advance of the Written Inquiries Accepted Through date.

The Authority will provide a summary of all questions and answers communicated in writing and any changes to the requirements of the Request for Quotes in an addendum to the RFQ. Any such addendum will be incorporated as part of the RFQ and will be posted online on the Airport website located at www.flybirmingham.com.

Submittal Requirements

Each Proponent shall submit Quotation Package via email to khazelwood@flybhm.com.

Selection Process/Criteria

Each Quote will be evaluated based on the following criteria:

1. Cost
2. Equipment Specification per this RFP
3. Proposed alternate or additional equipment, if any
4. Delivery time of unit(s)

General Terms and Conditions

1. The Authority reserves the right to:
 - a. Add, delete and/or negotiate with a Proponent, an agreement containing different and/or additional items or terms without reference to other Proponents or Quotes.
 - b. Disqualify a Proponent in the event that, in the sole discretion of the Authority, its Quote does not contain sufficient information to permit a thorough analysis.
 - c. Verify the validity of the information supplied by a Proponent and reject any Quote where the contents appear to be incorrect or inaccurate in the Authority's sole determination.
 - d. Accept Quotes in whole or in part.
 - e. In its sole discretion, cancel this RFQ without award or compensation to any Proponent, its officers, directors, employees or agents.
 - f. Reject any and all Quotes.
 - g. Accept the Quote(s) which, the Authority, in its sole discretion, deems the most advantageous to the Authority; and
 - h. Request any other information it requires to evaluate the submissions, and, in the event of a Proponent's failure to provide such information, reject such Proponent's Quote.
2. All financial information must be presented in U.S. dollars.
3. The cost of preparing the Quote or providing additional information is the sole responsibility of the Proponent. The Authority will not be responsible for or pay or reimburse any fees or expenses to any Proponents or their agents.
4. The Proponent assumes all responsibility for complying with all applicable laws and regulations. Further, the Proponent is responsible for obtaining all permits required by law or local authorities to allow it to provide the EUVs to the Authority.
5. All Quotes become the property of the Authority and will not be returned to Proponents unless a written request to withdraw, signed by an authorized signatory of the Proponent, is received prior to the Quote Due Date.

Nondiscrimination

By submitting a proposal to this RFQ, Proposer certifies that they will fully comply with all Federal, State of Alabama, and local laws pertaining to nondiscrimination, and certifies that they will not discriminate against or grant preferential treatment to any party on the basis of race, sex, color, age, religion, sexual orientation, actual or perceived gender identity, disability, ethnicity, or national origin in the performance of Authority contracts or agreements.

In addition, this RFQ is subject to the requirements of the U.S. Department of Transportation's regulations, 49 CFR Part 23. The Proposer agrees that it will not discriminate against any business owner because of the owner's race, color, national origin, or sex in connection with the award or performance of any concession agreement, management contract, or subcontract, purchase or lease agreement, or

other agreement concession agreement or contract covered by 49 CFR Part 23, that it enters into and causes those businesses to similarly include the statements in further agreements.

The Birmingham Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises or airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The Authority will investigate any complaints and make determinations regarding any allegations of discrimination or preferential treatment.

Diversity and Inclusion

The BAA places a very high priority on diversity and inclusion, not just for the Airport itself, but for all businesses that operate at the Airport as well. To be effective, diversity and inclusion must reach all levels of the organization. Please let us know in your proposal if your company is a certified small minority business or women own business and if your company has a diversity and inclusion policy.

Request for Quotes Schedule

The schedule for the preparation and evaluation of Quotes is provided in the following Exhibit I:

Exhibit I. Request for Quotes Schedule

Request for Quotes Documents Available	September 13, 2024
Written Inquiries Accepted Through	September 20, 2024
Quote Due Date	September 27, 2024
Target Award Date	October 2024

Quotes are due no later than, by which time all Quotes shall be recorded. Quotes will not be accepted after this date and time for any reason.

Quotes submitted by facsimile will not be accepted.

Quotes are to be sent via email to Karen Hazelwood khazelwood@flybhm.com.

The Authority reserves the right to extend the Quote Due Date and the RFQ Schedule. All changes or clarifications to the schedule will be distributed to all registered Proponents in the form of addenda.

III. REQUIRED QUOTE DOCUMENTS

Each Quote must include the following information to be considered technically compliant. To facilitate the evaluation process, Proponents must present information in the following order:

A. Executive Summary

The Proponent shall submit a summary of the prime features of the Quote. The Executive Summary should include a brief statement of the Lawn Tractor proposed and features.

B. Exceptions to the Quote

In the event any proposed Law Tractor or Proponent's performance under this this RFQ does not meet the requirements of this RFQ, Proponent may include a list of such exceptions to the requirements of the Request for Quotes in its Quote. All such exceptions shall be clearly stated on a separate page labeled "RFQ Exceptions." In the event Proponent objects to any requirement of this RFQ, Proponent is required to identify the RFQ provision to which it objects, identify the nature of the objection, and provide an explanation of the objection as well as any proposed substitutions or alternatives that Proponent requests that the Authority consider.

C. Required Specification Checklist

Each specific required item in **Section I** shall be listed separately. The Proponent must then indicate whether or not the proposed EUVs meet each specification.

D. Alternate or Additional Items

Proponent may indicate any recommended or proposed items that are offered as alternates to the required specifications. Proponent may also indicate any recommended or proposed items that are above and beyond the specifications for the EUVs but would result in additional cost. These items must be selectable at the sole discretion of the BAA and are optional and not mandatory.

E. Cost

The Quote must indicate the total fixed cost of the Lawn Tractor, including, packing, shipping, handling, unloading and unpacking costs and any other related or additional fees and expenses, so that the price quoted is the total cost per Lawn Tractor delivered to the Airport at the Delivery Location in a condition ready for use by the Authority. The Quote must include the line-item total cost for each alternate or additional items proposed pursuant to paragraph D of this Section III.

The Proponent must hold the quoted price open for acceptance by the Authority for at least 120 days from the Quote Due Date of this RFQ. Additionally, the price quoted shall be valid at the time of order and honored at the time of delivery, regardless of the length of time to deliver.

END OF REQUEST FOR QUOTES